



A meeting of the Governing Body of Brompton Community Primary School was held on Thursday 28 February 2024 @ 5:30pm at the school

Minutes

Core Functions of GB:

- **Ensure clarity of vision, ethos, and strategic direction**
- **Holding the Head Teacher to account for the educational performance of the school and its pupils, and the performance management of staff**
- **Overseeing the financial performance of the school and making sure its money well spent**

Present: Jane Byrne, HT (JB); Nigel Hebron, Chair (NH), Paul Forbes; Vice Chair (PF); Dave Manning DHT (DM); Tony Whiteley (TW); Tim Pennett (TP); Lorna Hazelwood (LH) and Simon Keillor (SK)

Absent: Richard Lonsdale

In attendance: Caroline Rayner (NYC Clerk)

PART ‘A’ – PROCEDURAL

No.	Item	Actions
BCP/024/24	<p>Welcome and apologies for absence, and to determine whether any absences should be consented to. Apologies had been received from Richard Lonsdale and Tim Pennett will be arriving a bit later.</p> <p>The meeting was quorate with 7 governors present.</p>	
BCP/025/24	<p>To remind governors of the need to declare interests, pecuniary or non-pecuniary There were none.</p>	
BCP/026/24	<p>To determine whether any part of the proceedings should be treated as confidential and excluded from the minutes to be made available for public inspection Nothing deemed as confidential.</p>	
BCP/027/24	<p>Notification of urgent other business There was no other urgent business notified.</p>	
BCP/028/24	<p>To approve as a correct record the minutes of the meeting held on 18 January 2024 The clerk noted that the numbering is wrong on the previous minutes, and she will correct this.</p> <p>BCP/008/24 - Free School Meals (FSM) was discussed at the previous meeting and JB said that the school have tried to get more parents to sign up for FSM even if they think they that they are not eligible.</p> <p>The wording of the Breakfast Club arrears paragraph needs to be edited.</p> <p>KCSiE needs – clerk needs to double check that all have signed</p> <p>There was a discussion about the Head Teachers Performance Management review and TW asked if these are ever circulated and it was confirmed that these haven’t been shared before. DM spoke about the fact that the notes in the meeting were brief and maybe there could have been more mention of the recognition of effort and hard work put in by JB throughout the year. Governors acknowledged that the effort is never underestimated but perhaps more could have been noted at the time.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>



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	<p>TP arrived at 17:45</p> <p>Safeguarding training had been carried out and certificates were issued. TW & NH said it was an interesting course. TW mentioned a software tool that the school can use to check what has been searched on each device and this would be a useful tool to have as the training highlighted that some children search for the wrong types of things at school. DM said there was already something in place that could check the school devices.</p>	
BCP/029/24	<p>To consider matters arising from the previous minutes and for which there is no separate agenda item There was none</p>	
BCP/030/24	<p>Correspondence There was none.</p>	
BCP/031/24	<p>Health & Safety update The paperwork visit that was due on 7th February was postponed as the HandS officer had Covid. This has been rescheduled to tomorrow, 1st March.</p>	
BCP/032/24	<p>Termly Visual Inspection This needs to be carried out urgently now so that NM can double check the details and any actions can be followed up before the deadline. SK volunteered for this and will attend at a date to suit the school team.</p>	
BCP/033/24	<p>Policies for Review To ratify the Health & Safety Policy from January meeting There were no further comments from NH & PF and the policy was ratified.</p>	NH/PF
BCP/034/24	<p>Safeguarding/Child Protection 1 Child Protection, 1 Child in Need, 12 Early Help and there are 3 looked after children that have just joined the school. Recent Strategy meetings have been attended by the relevant staff.</p>	
BCP/035/24	<p>Attendance 94.6% is the National Average and the school sits at 94.9% so in line with the National Average which is good. Currently 221 children on roll. No children below 50% attendance. Only 9% of children attend less than 90% of the time. There is one child refusing to attend school at the moment. This happened last year as well, and it seems to happen at the same time each year. PF asked if there was a significant event that triggers this, but the school are not sure. 50 children are on the cusp of persistently absence at 93%. 3.3% authorised absence is due illness. Unauthorised is 1.2%. The school has good attendance overall NH asked what the trend is? JB said that it has been similar over the years and usually pretty close to national average.</p>	
PART ‘B’ – SCHOOL IMPROVEMENT		
BCP/036/24	<p>Ofsted update The governors were handed the recent Ofsted report at the meeting. which had been carried out on 24 and 25 January 24. They came to the school knowing the school were good, so it was an ungraded inspection as were checking the school was still</p>	



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	<p>good.</p> <p>There were a couple of recommendations made. They were mindful about the mental health of staff and the headteacher and it was obvious that they had all been recently retrained.</p> <p>It was a good visit. The Lead Inspector said the school was unique as she left, and this was lovely to hear. NH had a teams call with her the 1st day of their inspection and NH was also present the second day. A good number of governors also attended. JB was challenged with safeguarding and child protection questions. One child’s book that they looked at was the one that resulted in the Inspectors recommendations.</p> <p>SK asked how long the action plan needs to be open for. JB said that they have been closed already.</p> <p>TW said it’s a good result and this will attract new parents to the school when up against the new school that is being built nearby as they have nothing to show levels of proficiency.</p> <p>NH said that he told the inspector that we already know how good everything is at the school and parents send their children here for that reason. Teaching is good. Whatever you write or whatever they say doesn’t really matter as we all know the school is good. It’s a reflection of the hard work that the head and teachers put in and the good behaviour of the staff.</p> <p>JB stated that we don’t need to always be outstanding in everything we do as it can be more pressure anyway. We have four years to continue teaching the children as we always do, and we can concentrate on this as always now that they have been.</p> <p>NH spoke to the staff present on the day and thanked them for their continued effort and hard work.</p> <p>The governors thanked the staff for the time and efforts and really appreciate this. It was decided that the governors would send the staff a thank you card, and TP will sort this out for tomorrow hopefully. NH will write some words and TP will sign it.</p> <p>JB is writing the wording for the website to accompany the report for the website, and she will forward to him once done.</p>	
BCP/037/24	<p>Outcomes of External Evaluation No SIA has taken place recently</p>	
BCP/038/24	<p>NYCC Governor School Improvement Update Spring Term update The clerk drew the governor’s attention to the latest governor update.</p>	
BCP/039/24	<p>Modern Governor Login Logins have been sorted out for SK & TP, and SK has managed to access the Modern Governor pages already.</p>	
BCP/040/24	<p>Skills Audit The Clerk reminded all governors to complete their Skills Audits asap. There had only been two completed so far.</p>	
PART ‘C’ – OTHER BUSINESS		
BCP/041/23	<p>“Website Wednesday” - governors to check the school website before the meeting for updates, information & compliance and raise any issues. LH had checked the website and she said it was all looking good</p>	



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	DM said that the Ofsted Report will be added tomorrow all being well.	
BCP/042/24	<p>“What Impact have we made”</p> <p>Mrs Greer had a meeting with SK and discussed the SENCO roles and what she does. She mentioned that the SENCO needs to have certain levels of training and that she was keen to do this, but Mrs Armstrong is on maternity leave currently and will be back later in the year and she is fully trained so may be no need. We are looking at some training for him. The clerk noted that there is a course – SEND overview that could be suitable for SK which is run by NYES and would be free to join. DM also mentioned courses on the KEY.</p> <p>JB and DM spoke about the recent residential trip to Bewerley Park that Year 6 were on in January and that TW stood in at last minute as DM had to leave to come back for the Ofsted visit. He was thanked for his time and being there at short notice. He said it was a great experience and was a pleasure to be involved.</p>	
BCP/043/24	<p>Date and time of next meeting</p> <p>18 April 16 May - Budget meeting – Clerk to check with Nicky if this is still ok 13 June</p>	Clerk
BCP/044/24	<p>AOB</p> <p>None</p>	
Signed: Position: Date:		