



A meeting of the Governing Body of Brompton Community Primary School was held virtually via Zoom on Thursday 28 January 2021 @ 5:30pm

**Minutes**

**Core Functions of GB:**

- **Ensure clarity of vision, ethos and strategic direction**
- **Holding the Head Teacher to account for the educational performance of the school and its pupils, and the performance management of staff**
- **Overseeing the financial performance of the school and making sure its money well spent**

**Present:** Nigel Hebron, Chair (NH); Jane Byrne, HT (JB); David Manning, DHT (DM); Lorna Hazelwood (LH), and Lisa Forbes (LF)

**Absent:** Richard Lonsdale; Louise Cuthbert; Paul Forbes

**In attendance:** Caroline Rayner (NYCC Clerk)

**PART ‘A’ – PROCEDURAL**

No.	Item	Actions
BCP/001/21	<b>Welcome and apologies for absence, and to determine whether any absences should be consented to.</b> All apologies were consented to.	
BCP/002/21	<b>To remind governors of the need to declare interests, pecuniary or non-pecuniary</b> None.	
BCP/003/21	<b>To determine whether any part of the proceedings should be treated as confidential and excluded from the minutes to be made available for public inspection</b> None	
BCP/004/21	<b>Notification of urgent other business</b> There was no other urgent business notified.	
BCP/005/21	<b>To approve as a correct record the minutes of the meeting held on 10 December 2020</b> The minutes were approved as a correct record.	
BCP/006/21	<b>To consider matters arising from the minutes and for which there is no separate agenda item</b> None	
BCP/007/21	<b>Correspondence</b> None	
BCP/008/21	<b>Governor Training</b> Clerk mentioned the recent email sent out that had a number of good and relevant training courses on if interested.	
BCP/009/21	<b>Safeguarding/Child protection</b> Nothing new to report. Still one child protection and three child in need cases at the school currently and they do attend regularly. Staff now have to take the Covid test twice a week and staff can opt out and in – and luckily the majority have opted in which is good. Safeguarding Training took place on 4 January for all school staff.	
BCP/010/21	<b>Policies for Review (if any)</b> The following policies had been issued before the previous meeting in December 2020. Governors were advised to read them and if they had any questions to email these to JB or DM. <ul style="list-style-type: none"> <li>• Child protection policy</li> <li>• Wellbeing policy</li> <li>• Emotional, Health and Wellbeing policy</li> </ul> Governors raised no questions with the policies and they were approved.	



## ‘Happiness Through Learning’



BCP/011/21	<p><b>To discuss Head Teachers Performance Review</b>          JB has had her review and the objectives were set. It all went very well and all present were happy with the outcome. JB has worked extremely hard over the past year, especially with what Covid-19 has thrown at her and the school, and thanks were offered to her. JB said that she really appreciated the support that the governors gave her.</p>	
BCP/012/21	<p><b>Pupil premium/Sports premium</b>          PP children are sitting at 59 free school meals currently and there are six service children.          The PP figure sits at 34% (69 pupils – exec F1 pupils) and it is quite high for the size of the school.          Nothing new to report with the Sports Premium but will be spending the majority of the Sports Premium budget on new PE mats when we get chance. The children are really missing outdoor sport and PE but we have managed to provide football taught outside on a Monday for them which they love.</p>	
BCP/013/21	<p><b>Summary and Detailed budget December 2020</b>          Reinforces the main budget that we spoke about last time and the position is healthy. JB said that we have spent a fair bit of money on IT equipment to help some of the pupils with remote learning. Also spent money on new lighting in the school to improve the working conditions and to reduce energy costs.          The surplus won't last long and there really shouldn't be one as the school is supposed to reinvest it back in the school so it will soon be reduced. All governors ok with the summary and details budget.</p>	
<b>PART B – RESOURCES</b>		
BCP/014/21	<p><b>Staffing</b>          Miss Alderson has now left the school. Mrs Bell is absent due to health reasons and Mrs Forster is presently shielding. Mrs Armstrong is currently staying at home on maternity leave. LF asked if there would be a need to have a maternity leave cover post and JB thought not as Mrs Bell will be back very soon. Miss Cooke has returned from maternity leave but staying off as pregnant again. Nevertheless, all staff doing well under the circumstances and working so hard.</p>	
BCP/015/21	<p><b>Premises update</b>          Operating a one-way system outside of the school and a staggered start and finish time to the school day.          Had a fire safety check 12 January and there were very few actions to put in place from this.</p>	
BCP/016/21	<p><b>Health &amp; Safety update</b>          The staff carried out the lockdown training as planned on 4 January and it did go well but it felt a bit strange to carry it out and imagine that it could ever happen.</p>	
<b>PART “C” – SCHOOL IMPROVEMENT</b>		
BCP/017/21	<p><b>Outcomes of External Evaluation e.g. SEA or H&amp;S visit</b>          Not seen the SEA since the evaluation and the head feels much unsupported especially by the LA.          She has seen sight of a letter from Stockton Borough Council supporting the schools and their decisions and one sent to parents to not send children to school unless both parents are key workers etc. and she wants to do something similar.</p>	
BCP/018/21	<p><b>SEF – Teaching and Learning/Early Years Provision update</b>          The SEF had been circulated prior to the meeting and there were no further comments.</p>	
BCP/019/21	<p><b>Progress against SDP priorities</b>          Carrying out the priorities daily.</p> <p style="color: green;">NH asked how the remote learning is going, JB said its ok, and NH than asked how do we ensure those that don't attend school are covering enough. JB said that our FGB members are mostly parents and this means that they know what is going on. There is some remote learning via paper copies available for those that can't use or</p>	



## 'Happiness Through Learning'



	<p>don't have a device. Most children are using Seesaw and this shows how much time children have been on the portal and how much work they have done so this is a good tool.</p> <p>The parents that do not engage are the parents we would expect not to engage, and we keep calling them or visiting regularly. All homes have their teachers email address and some teachers are doing so much, even on their breaks or later into the evening.</p> <p>LF said seesaw is great and there are times when the child can pick how they answer the questions.</p> <p>The teaching staff are putting in an awful amount of effort and time and this is very much appreciated by the governing body.</p>	
BCP/020/21	<p><b>Head teachers report</b></p> <p>The report had been discussed at various points in the meeting to discuss the figures for items on the agenda. It was mentioned that it was so lovely to see the nice comments that had been received from parents in the report too. These comments are so appreciated.</p> <p>JB added that the children are really missing music and as she mentioned previously sport too.</p>	
	<p style="text-align: center;"><b>PART D - OTHER BUSINESS</b></p>	
BCP/021/21	<p><b>To deal with any matters agreed for consideration under item 4 above</b></p> <p>None</p>	
BCP/022/21	<p><b>"Website Wednesday" - governors to check the school website before the meeting for updates, information &amp; compliance and raise any issues.</b></p> <p>Pen portraits still needed for PF, LF and the clerk.</p>	
BCP/023/21	<p><b>"What Impact have we made"</b></p> <p>Not discussed</p>	
BCP/024/21	<p><b>Date and time of next meeting</b></p> <p>25 February 2021</p>	
BCP/025/21	<p><b>AOB</b></p>	
Signed:		
Position:		
Date:		