



‘Happiness Through Learning’



A meeting of the Governing Body of Brompton Community Primary School was held virtually Via Zoom on Thursday 15 October 2020 @ 5:30pm

Minutes

Core Functions of GB:

- Ensure clarity of vision, ethos and strategic direction
- Holding the Head Teacher to account for the educational performance of the school and its pupils, and the performance management of staff
- Overseeing the financial performance of the school and making sure its money well spent

Present: Nigel Hebron, Chair (NH); Jane Byrne, HT (JB); David Manning, DHT (DM); Lorna Hazelwood (LH), Louise Cuthbert (LC); Paul Forbes (PF) and Lisa Forbes (LF)

Absent: Richard Lonsdale (RL)

In attendance: Caroline Rayner (NYCC Clerk)

PART ‘A’ – PROCEDURAL

No.	Item	Actions
BCP/057/20	<b>Welcome and apologies for absence, and to determine whether any absences should be consented to.</b> All apologies consented to.	
BCP/058/20	<b>Chair and Vice Chair vote</b> The FGB decided that the chair and vice chair should remain the same especially during current circumstances.	
BCP/059/20	<b>To remind governors of the need to declare interests, pecuniary or non-pecuniary</b> None.	
BCP/060/20	<b>To determine whether any part of the proceedings should be treated as confidential and excluded from the minutes to be made available for public inspection</b> None	
BCP/061/20	<b>Notification of urgent other business</b> There was no other urgent business notified.	
BCP/062/20	<b>Annual declarations and governance:</b> a) Declaration of Business Interest Forms - completed b) Register of Gifts & Hospitality Forms - discussed c) To consider the Instrument of Government – this was fine d) To consider the Standing Orders – this was fine e) To adopt the National Governance Associations Code of Conduct – Most governors have signed to agree this	
BCP/063/20	<b>Co-opted Governor vacancies</b> The clerk discussed this briefly and that there had been NGA guidance issued.	
BCP/064/20	<b>To approve as a correct record the minutes of the meeting held on 27 February 2020 and 14 May 2020</b> These were agreed and the Clerk to add a signature to them on behalf of The Chair and Vice Chair respectively. The Clerk will then send to the Head for filing.	



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BCP/065/20	<b>To consider matters arising from the minutes and for which there is no separate agenda item</b> None	
BCP/066/20	<b>Correspondence</b> None	
BCP/067/20	<b>Head teachers Report including premises, staffing update, safeguarding/child protection, Covid-19</b>  Staff update - Mrs Massey has resigned due to ill health. A lot of people know her as she has been in school for 21 years and it will be a shame to lose her. A letter from the governors will be nice – Lorna said she would do this.  Things have been very busy in the school recently and it is currently shut to all year groups, primarily due to the lack of staff numbers at school, as there is not enough to keep the children safe. The school’s first Covid-19 case was 7 October.  Isolation start times and finish times are different across year groups, this was hard to manage in the beginning, and there were a few changes made.  The Head felt that there was not a lot of support from the LA. A governor asked if the LA had said it was schools fault and JB said she felt that was how it came across to her. The new school advisor was not offering a lot of advice to the school. JB thanked the governors for all their support and that the parents had been mostly supportive too.  DM said it has been a difficult couple of weeks and they feel that they have done everything by the book and as PHE advised.  The Chair asked what the plan was for the next week or so. The head said that she and DB are being proactive and positive, and are carrying on as normal. The school will reopen for one day on Thursday next week, for Year 1 children only and if parents don’t want to send their child they don’t have to but it will be an unauthorised absence. There has to be 14 days clear between isolating and then a return to school. The rest of the school will be back after half term now.  They are one of the first schools in the area to close and hopefully others can learn from their experiences. It is difficult for everyone now. In addition, the Head reassured us again that they have done everything by the book and some parents have found the rules hard to deal with and there have been many questions about how long they should self-isolating for.  A governor asked if ‘Track and Trace’ have been in touch about it and the Head said it’s a nightmare as there have been a number of false notifications. LC said she didn’t have any knowledge of any issues. DM said that there is an issue with the close proximity of people’s phones and the crossing over of cases and data.  A governor asked about vulnerable children and how that is being addressed. The Head said that See Saw online learning is up and running now and the SENco Mrs Armstrong is working really well. She is engaging with those	<b>LH</b>



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	<p>pupils/parents that aren't communicating with the school very well or doing the work set. The school is applying for 17 devices via NYCC to allow those children that can't access learning at home to have that chance.</p> <p>Concerning school lunches, the school will offer a grab bag option that will be collection only, for those families that need it.</p> <p>There is regular cleaning taking place to clean all classes where required and there will be whole school before half term. There is not much assistance available from the LA with this. .</p> <p>PPE – there is a fair amount of stock at the school but they can purchase more if required. The school is keeping an inventory and are hoping to be reimbursed.</p> <p>LC said that the Head and Deputy Head and all staff had managed exceptionally well during this whole crisis and have done everything possible that you can. Moreover, during self-isolation the resources were there as required and help and advice when needed. All governors agreed with this LF said the system for going in and out of school works very well compared with other schools they have heard about.</p> <p>Everyone was happy with the current situation.</p> <p>Updating the school development plan and how we monitor this.</p>	
BCP/068/20	<b>Policies for Review (if any)</b> None	
BCP/069/20	<b>To discuss Head Teachers performance Review (if applicable)</b> Not discussed	
<b>PART “B” – OTHER BUSINESS</b>		
BCP/070/20	<b>To deal with any matters agreed for consideration under item 4 above</b> None	
BCP/071/20	<b>“What Impact have we made”</b>	
BCP/072/20	<b>Date and time of next meeting</b>  26 November – 5:30pm	
BCP/073/20	<b>AOB</b> No	
Signed:		
Position:		
Date:		