



**‘Happiness Through Learning’**



**A meeting of the Governing Body of Brompton Community Primary School was held at the school on Thursday 21 November 2019 @ 5.30pm**

**Minutes**

**Core Functions of GB:**

- **Ensure clarity of vision, ethos and strategic direction**
- **Holding the Head Teacher to account for the educational performance of the school and its pupils, and the performance management of staff**
- **Overseeing the financial performance of the school and making sure its money well spent**

**Present: Nigel Hebron, Chair (NH), Jane Byrne, HT (JB), Lisa Forbes (LF), Paul Forbes (PF) David Manning, DHT (DM) Lorna Hazelwood (LH)**

**Absent: Elizabeth Price, Joolz Form, Richard Lonsdale and Louise Cuthbert – maternity leave**

**In attendance: Caroline Rayner (NYCC Clerk)**

**PART ‘A’ – PROCEDURAL**

No.	Item	Actions
BCP/124/19	<b>Chair and Vice-chair voting</b> Voting could not go ahead this time as the vice chair was not present.	
BCP/125/19	<b>Apologies for absence and to determine whether any absences should be consented to.</b> All apologies consented to.	
BCP/126/19	<b>To remind governors of the need to declare interests, pecuniary or non-pecuniary</b> None	
BCP/127/19	<b>To determine whether any part of the proceedings should be treated as confidential and excluded from the minutes to be made available for public inspection</b> None	
BCP/128/19	<b>Notification of urgent other business</b> There was no other urgent business notified.	
BCP/129/19	<b>To approve as a correct record, the Minutes of the meeting held on 3<sup>rd</sup> October 2109.</b> There was an amend to the name of one of the governors in item no: BCP/110/19 as they had been given the wrong surname by the clerk – this was amended. The minutes from the previous meeting were then approved as a correct record and the chair signed the amendment.	
BCP/130/19	<b>To consider matters arising from the minutes and for which there is no separate agenda item above</b> The members of the Complaints panel were discussed and Paul Forbes had asked at work whether he would be allowed to be a member and he had been told it would be ok and only be a problem if it was a conflict of interest or if there was too much work involved which would take him away from his daily job.	
BCP/131/19	<b>Correspondence</b> There was none	



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BCP/132/19	<p><b>Governor Training</b>  A governor spoke about the Introduction to School Governance course which was currently being attended by two of the Brompton CP governors. She felt it is good training, worthwhile and actually more relatable to the role than a previous course she had been on.  The clerk mentioned to PF that he should look at completing the recommended complaints training course if possible as this would be useful for him if going on to the Complaints panel. The clerk will forward details to him.</p>	Clerk
BCP/133/19	<p><b>Safeguarding/child protection</b>  The Head updated that there is still only one child protection case at the moment and he is on school role but doesn't attend. He needs to go to a more secure and fit for purpose environment. The authority is looking for somewhere for him.</p> <p>There had been a SEN Update at the recent staff meeting and the information was handed out – Brompton CP are higher than the majority of North Yorkshire and above the national average. <b>A governor asked what the reason for this was, and the Head said that it is really just down to the catchment area and the families around the school.</b></p> <p>The Chair noted that you would accept that the North Yorkshire average to be better than the national average but it's still surprising to see for the area. The head explained that the school also gets children from other catchment areas. We gave do also a good reputation for helping children.</p> <p>A governor asked about catchments and how they work and the head said that there are some criteria for admissions that has to be allowed at all times - the main one being cared for children taking priority. This then moves onto other criteria such as having siblings' and how near they live to the school. We don't have to take local people who have been here all their lives.</p> <p>In KS2 the SEN issue is more to do with language.</p>	
BCP/134/19	<p><b>Policies for Review</b>  The pay policy was circulated previously via email and the governors had been asked to respond that they approved it or not and it was agreed by the Head and Chair and the majority of governors who had responded, as the Head had to carry out appraisal with staff before 31 October so the policy needed approving. Only two governors didn't reply and one disagreed with some terms and conditions, predominately due to increments.</p> <p>A governor challenged the Head and the Chair about the fact that teachers can have an increment withdrawn or taken away after to too many instances of sickness across a set period of time. The head explained that this has always been in place and it is a way of the authority trying to have a bit of control over staff sicknesses. There is of course Head teacher's discretion available and every individual case would be considered on its merits. The Chair stated that this is also a method used within the private sector too and is a way to try and reduce money lost over staff absences. A discussion took place around this and there was still some disagreement.</p>	
BCP/135/19	<p><b>To discuss Head Teachers Performance Review</b>  This is happening tomorrow so will be discussed at the next meeting.</p>	



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BCP/136/19	<p><b>Analysing School performance (ASP) Review</b>          The Deputy Head circulated more detailed results to the governors and discussed. These showed that the school is performing well and shows us what we need to work on in which Key Stage areas. The school is still above the national average across the board and some work is needed in spelling as this has now dropped – it is thought that this is due to how people actually pronounce words nowadays and slang.</p> <p>It was noted that the Year 5/6 split seems to be working very well and has had positive results already. This should hopefully be reflected in the results at the end of Year 6</p>	
BCP/137/19	<p><b>Pupil Premium/School Premium</b>          No update this time</p>	
<b>PART “B” – SCHOOL IMPROVEMENT</b>		
BCP/138/19	<p><b>SEF – Overall Effectiveness/Leadership and Management</b>          The SEF and SDP were discussed. The SDP looks very different to what it used to as the Head has made a few changes. These are proper working documents and will constantly change.</p> <p>The first page gives the new Ofsted headings now and there is no priority under Behaviour and Attitudes as this has been outstanding in past inspections so nothing to aim for. We will maintain this anyway. The governor names have now also been removed.</p> <p>If governors have any questions, please don’t hesitate to ask.</p>	
BCP/139/19	<p><b>Progress against SDP Priorities</b>          Progress so far is ongoing as will be ever changing</p>	
BCP/140/19	<p><b>Outcomes of External Evaluation e.g. SIA or H&amp;S visit</b>          Health and Safety visit is happening tomorrow and have also had one for the playground from the authority as well.          The SIA inspection is next Tuesday</p> <p>The Head summarised the visit that had taken place with the authority regarding the playground and that they had condemned it really saying it was not fit for purpose and there are a number of H&amp;S issues that are serious. There are trip hazards, and the wall that has been put in is both wrong and unsafe. There is less space for the children to play in now than before.</p>	
BCP/141/19	<p><b>Feedback from Link Governors</b>          There had not been any visits yet.</p>	
<b>PART “C” – OTHER BUSINESS</b>		
BCP/142/19	<p><b>To deal with any matters agreed for consideration under item 4 above</b>          None</p>	
BCP/143/19	<p><b>“Website Wednesday” - governors to check the school website before the meeting for updates, information &amp; compliance and raise any issues.</b>          A governor had been on last night and has compared the school website to another few similar schools. She wanted to compare really and had also been</p>	



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	<p>looking for Art ideas etc. She thought that we fared well and the website is very good.</p> <p>She mentioned that the Big picture planning was out of date – the Deputy Head said he would look into this and thanked her for noticing this.</p>	
BCP/144/19	<p><b>“What Impact have we made”</b></p> <p>Governors will help with scenery painting for the school play</p> <p>Meeting with the playground company tomorrow to try and suggest a way forward</p> <p>Positive outcome of SEN school data and the impact on the school</p> <p>We have an ambitious curriculum put in place by the school which will ensure pupils develop and achieve greater.</p>	
BCP/145/19	<p><b>To re-confirm the next governing body meeting dates for 2019/2020</b></p> <p>Not discussed</p>	
BCP/146/19	<p><b>Playground Update</b></p> <p>This has already been discussed during the meeting</p>	
BCP/147/19	<p><b>Date and time of next meeting</b></p> <p>The next meeting was changed to 12 December at 5:30pm and the clerk will circulate to advise all.</p>	Clerk
BCP/148/19	<p><b>AOB:</b></p> <p>The Deputy Head went through a more detailed version of the end of year results and SATs.</p> <p>There were 26 children each worth 3.85% each. Maths has dropped slightly this year but still ok and we are happy with the score.</p> <p>This year we have more children in Year 6 so more children in the cohort which means the percentage will drop.</p> <p>Grammar Punctuation and Spelling (GPS) was lower than expected this time so need to concentrate on this in this academic year. The twelve Pupil Premium children did really well in Maths and quite well in Reading too which was great. Four Children were SEND this year and there is quite a difference between them and the non-SEND pupils but this is to be expected. The Combined score has dropped a little.</p> <p>KS1 the SEND proportion quite high as there are fewer numbers so something to be mindful of going forward. In KS1 the Reading and Writing went up slightly. Trying to improve greater depth in this cohort. Phonics was sitting around the same results as last year.</p> <p>Overall very pleased.</p> <p>A member of the school admin team is leaving at some point in the near future.</p> <p>Christmas lunch invites to come out 11 December to all governors.</p> <p>The Head stated that on December 13 there will be an Art and Music focus in school</p>	
<p>Signed:</p> <p>Position:</p> <p>Date:</p>		