



‘Happiness Through Learning’



A meeting of the Governing Body of Brompton Community Primary School was held at the school on Thursday 17 January 2019 @ 5.30pm

**Minutes**

**Core Functions of GB:**

- **Ensure clarity of vision, ethos and strategic direction**
- **Holding the Head Teacher to account for the educational performance of the school and its pupils, and the performance management of staff**
- **Overseeing the financial performance of the school and making sure its money well spent**

**Present:** Nigel Hebron, Chair (NH), Jane Byrne, HT (JB), Richard Lonsdale (RL), Lisa Forbes (LF), Paul Forbes (PF), Joolz Form (JF)

**Absent:** David Manning, DHT (DM) Lorna Hazelwood (LH) Elizabeth Price (EL)

**In attendance:** Caroline Rayner (NYCC Clerk) Sara Jane Craddock Teacher

**PART ‘A’ – PROCEDURAL**

No.	Item	Actions
BCP/001 /19	<b>Apologies for absence and to determine whether any absences should be consented to.</b> Apologies were accepted	
BCP/002 /19	<b>To remind governors of the need to declare interests, pecuniary or non-pecuniary</b> The HT asked the clerk if the business interest forms had to be on their school website as they had just had an Ofsted visit and the inspectors picked the school up on that, amongst other things.  <b>Action: The clerk to check exactly what is supposed to be on the school website for public view and let the HT and the Chair know.</b>	<b>Clerk</b>
BCP/003 /19	<b>To determine whether any part of the proceedings should be treated as confidential and excluded from the minutes to be made available for public inspection</b> Yes – The HT advised that Ofsted had just been and some of her updates would need to be treated as confidential so the clerk said that these can be minuted separately and not for wider circulation or publication.	
BCP/004 /19	<b>Notification of urgent other business</b> There was no other urgent business notified.	
BCP/005 /19	<b>To approve as a correct record the Minutes of the meeting held on 8<sup>th</sup> November 2018</b> The minutes from the previous meeting were approved as a correct record.	



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BCP/006 /19	<p><b>To consider matters arising from the minutes and for which there is no separate agenda item above</b> There were none to discuss as such.</p> <p><b>Action: Clerk to send out all relevant docs to new governors as required and get the minutes and agenda etc. to all governors on new email addresses set up by the Deputy Head. There have been issues with governors receiving documents for the meeting.</b></p>	Clerk
BCP/007 /19	<p><b>Correspondence</b> The Chair had some correspondence which was a letter of the resignation of Miss Gilbertson as a teacher as of February half term– looking to recruit this role asap. Miss Moss is in the pipeline who is currently a part time teacher who is looking at having full time hours.</p> <p><i>General Question: What class is that regarding? The HT confirmed that this is Year one.</i></p>	
BCP/008 /19	<p><b>Governor Training</b> None discussed</p>	
BCP/009 /19	<p><b>Safeguarding/Child Protection</b> This is covered in the Head Teachers report</p>	
BCP/010 /19	<p><b>Policies for Review</b> None – but the HT will discuss her Head teachers report.</p> <p>The report was handed out at the meeting. The HT pointed out the Ofsted comments in the report are not the ones from the most recent visit.</p> <p>We have had 10 new pupils start the school which is a good thing but negative in the respect of funding as we aren't getting money for these children. Also the mobility of children can bring in less able children or special needs which also have its own challenges.</p> <p>Our safeguarding score came out very high with Ofsted.</p> <p>They said we were positive with our attendance policy and very impressed and the tenacity of the admin process when children weren't attending. The outcomes are up to date.</p> <p>The HT said that quotes are needed for the playground as this needs updating. A governor mentioned that the company he works for could offer a quote.</p> <p>The HT said that she would like to highlight the amount of SEN that the school now has - 35 pupils which amounts to approximately 20% of the pupils.</p> <p><i>General question - Do you internally assess for SEN? Yes we do and monitor them closely, and then if still concerned we ask for the external body to come in to access and monitor.</i></p>	



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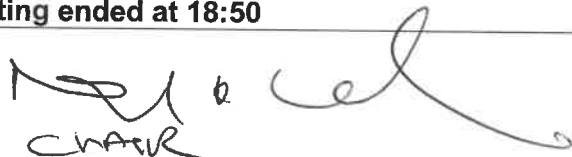


	<p>Free school meals at the school is fairly high and funding is given for that and this is also funded for six years even if the child’s parents financial situation has changed and they don’t get free school meals any more.</p> <p><b>General question: so you get double money then? Well yes – the parents pay for the school lunch and also get funding too.</b></p> <p>But there are anomalies like only getting funding for the 1<sup>st</sup> child of service families. Traveller children are not funded at all.</p> <p>No further questions</p> <p><b>General question: Do you get fined if you take your children out of school? The HT said that the child is given an unauthorised absence from the school as not agreed to remove child from school during term time but it’s up to the authority to issue the actual fine.</b></p>	
<b>PART “B” – Resources</b>		
BCP/011 /19	<p><b>Staffing</b> As discussed in 007/19</p>	
BCP/012 /19	<p><b>Premises</b> None</p>	
BCP/013 /19	<p><b>Pupil/Sports Premium</b> This is a sports premium update this month. The HT reported that some of the PE Funding will be put towards the new playground that is being proposed. She updated the governors about how the funding is awarded - all schools get the same funding regardless of size and some smaller schools benefit because of this.</p> <p>The HT feels that as a school they do offer a wide and varied range of sports e.g. golf, Judo, archery which is good.</p>	
BCP/014 /19	<p><b>To Consider the Monitoring Report</b> The clerk and HT determined what this was and it was decided that it was the record of monitoring of lesson observations and the HT handed out a copy for the governor’s info. This will show governors that lessons are regularly monitored and assessed.</p>	
<b>PART ‘C’ – OTHER BUSINESS</b>		
BCP/015 /19	<p><b>Skills Audit</b> The skills audit was completed at the last meeting</p>	
BCP/016 /19	<p><b>Governor Vacancies / Composition of the Governing Board</b> LA Governor applicant is called Louise Cuthbert is now at Level 2 and is going in front of the panel and will know by next Friday hopefully.</p>	



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	<b>Action: The clerk will forward on details as soon as received.</b>		
BCP/017 /19	<b>To deal with any matters agreed for consideration under item 4 above</b> None		
BCP/018 /19	<b>"What Impact have we made"</b> The Chair we must continue celebrating the strengths that we have and that we have been recognised and let the children, staff and parents know that we have achieved great things and we continue to do so.  The fact that our children have such amazing respect for each other is fantastic and we need to continue with this legacy.		
BCP/019 /19	<b>Date and time of next meeting</b> 14 <sup>th</sup> March 2019 at 5:30pm		
BCP/020 /19	<b>AOB:</b> None  <b>Meeting ended at 18:50</b>		
Signed:			
Position:			CHAIR
Date:			14/2/19.