



Brompton Community Primary School Online Safety Policy



Updated in line with Keeping Children Safe in Education 2023 (updates Para 14, 98, 124 & Annex A pge 137/8, Annex C Pge 164)

Statement of intent

With the increase in technology available to young people and staff, both inside and outside of Brompton Community Primary School, there is a recognised need to ensure the technologies are being used responsibly, appropriately and safely. This policy outlines training and expectations for the use of technology by all members of the organisation and potential dangers of the use of technology including outside of Brompton Community Primary School. This policy has been written in line with local and national guidance about e-safety and considers the potential for incidents of misuse or abuse of technology, some of which may be deemed acts of criminality. We recognise that some children and young people have an increased risk of abuse both online and offline. This policy has been updated in line with changes to Keeping Children Safe in Education 2023.

Purpose of the policy:

This policy applies to all members of the organisation, including young people, parents/carers and staff. The policy aims to provide the following information:

- The acceptable use of technologies within Brompton Community Primary School & categories of risk .
- E-Safety via Teaching and Learning
- How we manage internet Access
- Parents and carers roles and responsibilities in promoting e-safety.
- Staff roles and responsibilities in promoting e-safety.

Definition of E Safety

E-Safety relates to the safe and responsible use of information communication technology/Computing (ICT). This includes computers, the internet, mobile communication devices and technology tools that are designed to hold, share, or receive information (for example mobile phones and digital cameras).

The 4 key categories of risk

Our approach to online safety is based on addressing the following categories of risk:

Content - being exposed to illegal, inappropriate or harmful content, such as pornography, fake news, racism, misogyny, self-harm, suicide, antisemitism, radicalisation and extremism

Contact - being subjected to harmful online interaction with other users, such as peer-to-peer pressure, commercial advertising and adults posing as children or young adults with the intention to groom or exploit them for sexual, criminal, financial or other purposes

Conduct - personal online behaviour that increases the likelihood of, or causes, harm, such as making, sending and receiving explicit images (e.g. consensual and non-consensual sharing of nudes and semi nudes and/or pornography), sharing other explicit images and online bullying;

Commerce - risks such as online gambling, inappropriate advertising, phishing and/or financial scams

To meet our aims and address the risks above, we will:

- Educate pupils about online safety as part of our PSHE&C curriculum.

For example:

- The safe use of social media, the internet and technology
- Keeping personal information private
- How to recognise unacceptable behaviour online
- How to report any incidents of cyber-bullying, ensuring pupils are encouraged to do so, including where they're a witness rather than a victim
- Train staff, as part of their induction, on safe internet use and online safeguarding issues including cyber-bullying, the risks of online radicalisation, and the expectations, roles and responsibilities around filtering and monitoring. All staff members will receive refresher training as required and at least once each academic year
- Educate parents/carers about online specifically when we are working online with children and young people. We will also share clear policies and procedures with them so they know how we safeguard children and young people we work with and how to report online harms.
- Make sure staff are aware of any restrictions placed on them with regards to the use of their mobile phone and cameras, for example that:
 - Staff will not take pictures or recordings of pupils on their personal phones or cameras
- Explain the policy to pupils regarding acceptable use of the internet and mobile phones whilst in school.
- Put in place robust filtering and monitoring systems to limit children's exposure to the 4 key categories of risk (described above) from the computers in school .
- Carry out an annual review of our approach to online safety.
- Provide regular safeguarding and child protection updates including online safety to all staff, at least annually, in order to continue to provide them with the relevant skills and knowledge to safeguard effectively
- Review the child protection and safeguarding policy, including online safety, annually and ensure the procedures and implementation are updated and reviewed regularly

The acceptable use of technology

We recognise that technology plays an important role in the education of young people at Brompton Community Primary School. Equipment such as computers, digital cameras and recording equipment offer a wide range of opportunities for the development of skills and this technology, when used appropriately, will enhance the learning process offered to young people and staff alike. Use of such technology, including the internet, is a privilege and not a right. This right is available to those who abide by the rules and always demonstrate a responsible and appropriate manner, in their use of technology. Internet access is widely available across our sites and is strictly monitored and filtered to ensure the context displayed is appropriate to the age of the young person.

Teaching and Learning.

Brompton Community Primary School takes the welfare of its pupils and staff seriously and recognises that protecting everyone from potential harm has become a wider issue than merely addressing the physical dangers presented in the world around us. The safety, both physical and on-line and emotional wellbeing of all members of our school, are paramount and considered in all aspects of teaching and learning.

Managing internet Access

Within Brompton Community Primary School, access to the internet is offered as a tool for teaching and learning. Therefore, young people and staff have access to the internet for all education based activities. Young people only access the internet when given permission by a member of staff and only for educational activities, such as researching a project, or downloading information. The school's Smoothwall network monitors and filters access to content, aiming to mitigate accidental contact with material that is age inappropriate. Daily emails are sent to school to inform of any Smoothwall breaches. Access to the internet is not provided for the use of private and personal email accounts, instant messaging accounts or other forms of personal contact or entertainment.

Brompton Community Primary School's Web Site

Our website is available as a means of communication and promotion of our activities to the wider members of our community. Information to be added to the website is checked by senior members of staff.

Publishing Images

Images of young people must not be uploaded to the internet or website without a signed consent form from parents or carers to agree to their child being photographed and those images being displayed online and kept electronically. All images must be appropriate and necessary. Under no circumstances should members of staff display images of young people on their personal social networking sites, or similar personal online websites or pages.

Mobile Phones

Staff are prohibited from using their personal mobile phones when in contact with young people and should reserve the use of phones until scheduled break times, or once all young people have left site. Under no circumstances should personal mobile phones be given to young people for their use e.g., to make an emergency phone call. We would like to encourage parents and carers not to send mobile phones or similar equipment with young people onto the premises and we cannot be held responsible for any loss or damages.

Digital Cameras

Under no circumstances should members of staff use their own cameras, including mobile phone cameras, to take images of young people.

Game Consoles

Games consoles are not permitted to be brought to school.

Cyber Bullying

Cyber bullying is the repeated harassment, degradation, or abuse of another, though, or with technology. There are several forms of cyber bullying, including (but not exclusively) those that take place via:

- Text message
- Phone call
- Picture/videos
- Email
- Online chat rooms
- Social networking sites
- Via websites in general (e.g., hate or bashing websites)

Incidents of E Safety Abuse

Brompton Community Primary School takes all incidents of misuse of technology and bullying, including cyber bullying, very seriously. All members of staff and pupils have a clear role to play in reporting such incidents to a member of staff and to work with us to ensure such incidents are not repeated.

Responsibilities and Reporting Incidents

Parents and carers play an important role in developing children's understanding and awareness of e safety by supporting our school in its endeavours to build young people's knowledge of how to stay safe when using technology. Parents and carers have a duty to report any incidents affecting young people and their education to school to ensure that matters are investigated and dealt with swiftly. A young person or parent/carer who is concerned about an act of misuse or abuse of technology at our school, should report the incident immediately to a member of staff. Some incidents of misuse or abuse may be deemed a criminal offence or be of such a highly serious nature that immediate police involvement is required. In such cases, parents should contact their local police.

Responsibilities and reporting Incidents -Staff.

All members of staff have a duty to report any incidents of misuse or abuse of technology to a member of the Senior Leadership Team. Where staff members are the victims of abuse of technology, including harassment or cyberbullying, they should save all evidence and present it immediately to a member of the Senior Leadership Team. For serious incidents staff should contact the police, at their discretion. Members of staff at Brompton Community Primary School have a clear and important role to play in the promotion of e-safety and should always encourage sensible behaviour from all young people, when using technology.

Monitoring, evaluation, and review of this policy

Given the changing nature of technology within the education environment and the wider world, this policy will be reviewed annually, with sporadic reviews when necessary, such as in the event of new technology being utilised as a teaching and learning tool. The Headteacher, in conjunction with the senior leadership team are responsible for the ongoing monitoring and evaluation of this policy.

April 2026

This policy will be reviewed April 2027